



Maine Information and Analysis Center Advisory Board Agenda  
Lieutenant Tyler Stevenson  
Maine State Police  
Meeting Date: 12/05/2022 at 8:30 AM

1. Location: Attended Remotely TEAMS Meeting Application
2. Meeting posted for public awareness and attendance on DPS Website and Maine State Police Website on 11/29/2022.
  - <https://www.maine.gov/dps/msp/specialty-units/MIAC/Meeting>
  - <https://www.maine.gov/dps/news/meetings.html>
3. The MIAC Advisory Board will be holding its next meeting on Monday, December 5<sup>th</sup>, 2022 at 8:30 AM. Due to the current pandemic and in the interest of public health and safety, MIAC will be holding a virtual meeting for members of the board pursuant to PL 2019, c. 617 and 1 MRS Section 403. Please use information below to attend either electronically via computer, smartphone or telephonically.

## Microsoft Teams meeting

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Start and end times below are an approximation

The MIAC Advisory Board Reserves the right to enter executive session pursuant to 1 MRS §405(6) as needed.

1. 8:30-8:35 Setup on TEAMS for participants and attendees
2. 8:35-8:45 Welcome, Introductions and Code of Conduct for Meeting (Lt. Stevenson)
3. 8:45-9:00 Election of a chair
4. 9:00-9:30 Discussion on recommended changes to the P/CL/CR audit template and feedback on audit template guidelines (Lt. Stevenson and Sgt. Casavant) (Public).
5. 9:30-10:00 Discussion and recommendations on the MIAC being utilized to assist in pe-employment background checks for the Maine State Police (Lt. Stevenson and Sgt. Casavant) (Public).
6. (If required) (Executive Session) Called on motion pursuant to 1 MRS Sections 405(4), 405(6)(A)(1), 405(6)(F), 16 MRS under applicable provision of Chapter's 7 and 9 and applicable federal law and regulations ex. 28 CFR Part 20 and 6 USC Section 482(e).
  - ❖ A separate invite will be created for board members and applicable personnel for this portion of the meeting to ensure the integrity of the executive session in accordance with applicable laws.
7. General Discussion
8. 10:00-10:15 Adjournment



## Notes from MIAC Advisory Board meeting on 12/05/2022

**The following in substance is a summary of the meeting and should not be viewed or treated as a literal transcription.**

### PARTICIPANTS

- Mike Feldman- Citizen
- Lt. Stevenson- MIAC
- Gregory Hughes-(FBI)
- Dir. Peter Rogers- MEMA.
- General Douglas Farnham- Homeland Security Advisor
- Andrew Sankey- EMA Hancock CO
- Maj. Scott Gosselin- MSP
- Kent Avery- Assistant Attorney General
- Jim Landau (Critical Infostructure.)
- CHF. Jason Moen- Auburn PD
- Aaron Frey- Maine Attorney General
- Lt. Col- Brian P. Scott- Maine State Police
- Sgt. Casavant - MIAC

8:31- Start meeting - Introductions.

8:37- Election of chair.

- Sankey nominates Greg Hughes
  - o Lt. Stevenson- 2nds that nomination.
  - o Feldman moves to close nomination.
    - All in favor.
  - o Lt. Stevenson moves for a vote.
    - All in favor
- Greg Hughes elected for chair.

8:39- Stevenson presents guideline for audit process.

- Requests board to consider changes to questions in audit template.
  - o Hughes- explains to give more context for revolving board members.
- Stevenson reviews question changes.
  - o 2A- question wording changed to capture reviewed, approved by supervisor and disseminated.
  - o 2C- To clarify records originating from other sources.
  - o 3A- Remove word "such" and add if so... appropriate labels.



- Discussed details on labeling applied and clear definitions to gage appropriateness.
- 6B- Recommend remove specific crimes and change to victims of crimes.
- 8- Change to “identify or imply”
  - Ex: corresponding with law enforcement officer is implied law enforcement sensitive.
- 9- Change wording to clarify re: purging.
- 11B- Would like to add question. “If response was no, was the record prepared by the MIAC?”
  - Discusses process between original document and censored version for PII.
  - Hughes points out 2C references redactions.
- 12- Same issue as question 11 to clarify records not created by MIAC re: religion.
- Stevenson completes presenting all proposed changes.
  - Motion to change template
    - Frey moves.
  - Vote to approved changes
    - All in favor.

9:13- Stevenson presents question of MIAC’s function re: pre-employment background investigations for Law Enforcement Officers.

- Stevenson breaks down law enforcement pre-employment background check process and concerns with alignment with the mission and policy of the MIAC.
  - Moen, Feldman, and Farnham do not believe MIAC should be conducting backgrounds for employment purposes.
  - Frey- Doesn’t believe MIAC should be servicing MSP in a way that other agencies do not service.
    - Casavant explains that they have opened that service to other agencies, and it has been done upon request.
  - Gosselin agrees does need to be reviewed.
  - Stevenson- Boston Fusion Center does not, However NYPD does.
  - Feldman recommends vote from board.
    - 2<sup>nd</sup> Frey, Sankey
  - Vote to have MIAC stop backgrounds for MSP and all other agencies.
    - All in favor.

9:25- Opens floor to general discussion.

- Moen- Regarding trial ending Friday does that have any effect.
  - Stevenson- until directed differently it will be business as usual.
  - Gosselin- May cause additional scrutiny/ audits.
  - General thoughts on MIAC’s purpose.
- Feldman- Suggested trying to get more females on board.
  - Sankey- reviewed previous discussion for diversity.



- Stevenson- Attempting to fill Tracy Collin’s vacancy. Seeking a member who had training in privacy law or public policy matters.
  - Landau- Recommends Ann Jordan. Former Public Safety Director.
  - Sankey - Recommends approaching academia.

9:38 Stevenson moves to adjourn meeting. 2<sup>nd</sup>.

Vote to adjourn meeting.

- All in favor. – MEETING ENDED.
  
- Executive session was not utilized in this meeting.